



Alaska Travel Industry Association

COVID19 Mitigation for Large Gatherings & Events Policy

1. PURPOSE

The goal of this policy is to keep ATIA's directors and officers, staff, and membership health a priority during the COVID19 pandemic. In early 2020, ATIA committed to the health and safety of our teams, members, partners and communities in the face of the coronavirus. This commitment remains a priority during the pandemic and for the Association.

2. SCOPE

- a. This policy applies to any board member, employee, member, partner, volunteer, or contractor of the Alaska Travel Industry Association.
- b. This policy describes the mitigation and safety measures ATIA will implement during large gatherings and events of more than 50 participants.

3. GENERAL POLICY

The Alaska Travel Industry Association (ATIA) will follow all Center for Disease Control (CDC) guidelines related to COVID19. In the event of large gatherings and events hosted by ATIA, the Association will require all in person attendees to provide proof of COVID-19 vaccination. Upon arrival at in person events of more than 50 participants, attendees will be asked to respond to a COVID questionnaire. All attendees gathering indoors will also be required to wear masks and strongly encouraged to social distance, and wash and/or sanitize hands frequently, according to CDC guidance. When meeting outdoors, attendees will be strongly encouraged to wear masks, social distance, and wash and/or sanitize hands frequently. Additionally and whenever possible, ATIA will provide a virtual (hybrid) option for events and gatherings.

4. RESPONSIBILITIES

- a. Board of Directors
 - The Alaska Travel Industry Association Board of Directors has the duty to commit and follow all board of director approved policies.
 - The ATIA Board of Directors will support staff in implementing this policy and reminding in-person attendees of the COVID19 safety measures.
- b. President & CEO
 - The President & CEO is responsible for ensuring that all board of director approved policies are implemented and has a duty to report any complaints about unethical, illegal, or inappropriate conduct.
 - The President & CEO will advise the Executive Committee of the Board of Directors of all complaints and their resolution immediately upon resolution of the complaints related to this policy.
- c. ATIA team members
 - ATIA team members are committed to follow and implement ATIA Board of Director policies.
 - ATIA team members working during any in-person gathering or event will enforce the policy to members, partners, volunteers, and contractors of the Association.
 - ATIA team members will report any questions or complaints by members, partners, volunteers, and contractors to the President & CEO.

This policy was approved by the ATIA Board of Directors on September 17, 2021